

ALTRINCHAM SOCIETY OF ARTISTS

REVISION (2015) OF EXHIBITION PROCEDURE FOR SPRING AND AUTUMN EXHIBITIONS

PLEASE READ THE FOLLOWING NOTES CAREFULLY AND RETAIN THEM FOR FUTURE REFERENCE. THIS INFORMATION IS ALSO AVAILABLE ON THE WEBSITE.

CONDITIONS OF ENTRY

- The Committee has pleasure in inviting full members of the Society to submit up to 4 pictures for each exhibition.
- Only 3 pictures will be accepted if the total measurement of two adjacent sides of any one picture submitted exceeds 65 inches/ 165cms, (frame included). The maximum size acceptable will be at the discretion of the committee.
- A fee of £3 per picture must be paid on Selection day
- Submissions must include a fully completed form, with paintings listed in order of preference for hanging, in case space is limited.
- All members who exhibit are expected to sign up for Stewarding duties during the week of the Exhibition.

FRAMING

- Mounts and frames must be of sound construction.
- Pictures must be securely **backed** and **sealed** with **framing tape** – **NOT** masking tape or sellotape. No pins, tacks or nails should be visible or protruding. Good quality cord should be attached.
- Rings or hooks, should be folded flat, padded with a wad of soft paper and secured with sellotape or masking tape to prevent scratching during selection and hanging processes.
- Professionally manufactured boxed canvases are acceptable for acrylics or oils, but low profile canvases should be mounted or framed.

If you have any doubts about your frames, please speak to the Exhibition Sec. or a member of the Committee before Selection day.

LABELLING

- A label, stuck to the back of the frame must give the following information:
 - (a) Name of artist
 - (b) Title of picture
 - (c) Medium in which picture is produced
 - (d) Price or 'N.F.S.' as appropriate
 - (e) Award for which the picture is entered, if appropriate
 - (f) Number 1,2,3 or 4, corresponding to number on the entry forms.

PLEASE CHECK THAT INFORMATION ON THE LABELS AND ENTRY FORMS CORRESPONDS AND BOTH ENTRY FORMS ARE COMPLETED CORRECTLY. PLEASE DO NOT SEPARATE THE FORMS.

ALL PAINTINGS WILL BE INSPECTED TO SEE THAT THEY COMPLY WITH THESE STANDARDS

OTHER CONDITIONS OF ENTRY

- Works must be 'ORIGINAL'. Members are advised that works directly copied from commercially produced pictures or bearing a strong resemblance to any published work will not be accepted. Artists may however use multiple sources of reference provided that these are made available for approval by the Exhibition committee on selection day.
- Paintings will not be accepted that have been shown in a previous exhibition of Altrincham Society of Artists.
- All framed work must be left on display until the end of the Exhibition.
- Only one picture may be declared 'Not for Sale'.
- Framed paintings must be priced at a minimum of £45.
- A commission fee of 20% will be taken from all sales of framed paintings.
- Works will be accepted in all media, listed on the Exhibition entry form.
- Original prints (i.e. etchings, lithographs, lino- and wood-cuts) are acceptable, provided such prints are signed originals and the artist has undertaken all parts of the process. In the event of any dispute arising over an original print submitted for an exhibition, the Committee reserves the right to ask the artist to provide the original plate(s), lino/block(s) as proof of authenticity.
- In the mixed media category, digital images may now be used as a basic reference, but specifically only in mixed media, and may not constitute a visible part of the finished picture.
- Oil paintings and frames must be completely dry.
- Due to space limitations, a maximum of 210 pictures will be accepted. When there are more than 210 entries, the excess numbers will be omitted under the following conditions:
All members' entry forms showing the maximum of 4 entries will be entered in a draw, and a number of forms equivalent to the excess entry will be drawn at random.
The fourth numbered painting detailed on the members' forms that have been drawn, will be omitted from the current exhibition, prior to the selector's adjudications.
The members with the paintings that have been omitted via the draw will be re-imbursed with the £3 admittance fee, and will be eligible to re-enter the omitted painting at a subsequent exhibition.
Every effort will be made to ensure that the same names are not re-drawn at the subsequent exhibition. (See tick box on entry form).

SELECTION DAY

Handing-in of pictures with completed entry form takes place in the studio between the times stated on the current programme.

Members are requested to stick to these times, as latecomers cause problems in a tight time schedule and should be aware that their pictures may be refused.

A copy of the entry form will be handed back showing the results of the selection process. This form should be retained for handing-in at the stated time on the day of the Exhibition.

All pictures must be collected between the times stated on the programme. No picture will be stored at the Studio and uncollected pictures will be disqualified.

Members who are exhibiting are expected to sign up on Selection Day for Stewarding duties during the week of the Exhibition. A list of times will be available.

AWARDS

Awards and commendations, are made at the discretion of the visiting independent Selector on Selection day, and presented at the **SPRING** and **AUTUMN EXHIBITIONS**. The Selector's decision is final.

SPRING EXHIBITION

Fred Taylor Cup awarded for watercolour or watercolour and body-colour highlights. The inclusion of pencil lines is acceptable provided it is clear that they have been used as guidelines and are not intended to enhance the effect of the finished picture, as in line and wash.

Basil Morrison Rose Bowl awarded for monochrome drawing in any medium.

Snelson Bronze Award awarded for chalk pastels only.

Oona Lowsby Award for mixed media.

Peter Coatman Trophy for best landscape, townscape or woodland scene (may include lakes or rivers) in any medium. **No entry is needed in the award column for these pictures. All works that fall into these categories are taken into account.**

A.S.A. Spring Trophy. Visitors are asked to vote throughout the week of the Exhibition for the picture that is, for them, the 'best in show'. The winner will be announced at a later date.

AUTUMN EXHIBITION

Wilshire Cup awarded for oils, acrylics used as oils, and oil pastel.

George Caley Award for line and wash. Line implies a predominant line in pen, pencil, charcoal or pencil crayon strong enough to stand on its own without any wash. The watercolour wash is to be applied solely to enhance the overall effect.

Neville Mudd Award is for abstract in any medium.

Betty Day Award is for human portraiture in any medium.

A.S.A. Award. Visitors are asked to vote throughout the week of the Exhibition for the picture that is, for them, the 'best in show'. The winner will be announced at a later date.

WINNERS AND COMMENDATIONS PLEASE NOTE:

Copies of members' work, displayed in the Gallery on our website have been downloaded and printed by persons unknown. It is impossible for us to prevent this from happening.

Please inform the Exhibition Secretary on Selection day if you are a winner or commended and do not wish your picture to appear on the Web.

THE EXHIBITION

HANDING-IN OF PICTURES

Exhibitors should bring selected pictures and entry form to the venue between the times stated on the current programme. **Pictures will only be accepted between these times.**

The artist must ensure that all pictures have screw eyes or D-rings inserted and good quality cord attached. **The covering of rings and other projections, as at the initial handing-in should still be in place.**

Exhibitors are requested not to enter the exhibition area. An appointed team will hang the pictures.

INSURANCE

- The Society is covered for public liability, but it is impossible to secure cover for the cost of damage to, or loss of, pictures. Members requiring such insurance cover are therefore asked to make their own arrangement

UNFRAMED PICTURES – ie. mounted paintings and mounted printed reproductions

- Unframed pictures should be handed in at the commencement of the Exhibition.
- A fee of £1 per picture will be charged.
- Members may exhibit one unframed picture for every framed entry submitted on Selection Day, even if one framed entry has had to be omitted due to lack of space.
- Pictures not previously shown in an ASA Exhibition are permitted, provided that they are of a standard acceptable to the Society.
- Unframed **printed reproductions** of work are acceptable but must be clearly labelled as a **PRINT**. The Committee reserves the right to reject any prints which are not produced to professional standards.
 - Each picture should be well-mounted, backed, labelled and covered with cellophane. These unframed pictures will not be included in the catalogue; so **two identical labels** must be affixed:- one on the **back** of the picture, the other at the **top right-hand corner of the front** of the film wrapping, indicating:-
 - (a) Name of artist, (b) Title of picture (c) Medium in which picture is produced.
 - (d) Price – Minimum of £25 for each original picture. Minimum of £20 for each print. Commission of 10% to ASA.
- **Boxed Canvasses are not permitted in the unframed browsers.** However, oils and acrylics on thin board are acceptable. They must be wrapped in cellophane and labelled as above.
- Unframed purchased works may be removed at any time during the Exhibition.

CARDS

Due to the limited amount of display space, cards are accepted from members on the same basis as unframed pictures. Members are allotted one card peg per accepted picture regardless of whether a framed picture has had to be omitted. Each peg holds approximately 10 cards. (Maximum - 40 cards)

The cards are displayed with clear cellophane, self-adhesive outer envelopes, which are available for purchase on Selection Day in the Studio.

All printed cards will be sold at a price decided by the Committee – large (A5) landscape, portrait and square, £2.00, small (A6) £1.50. The ASA will deduct a 10% commission, and 10% for a local children's charity. Original hand painted cards will be priced at the discretion of the artists, and will be subject to the same percentage deductions.

The artist's name and artwork title must be displayed on the outer reverse side of the card for sales recognition

COLLECTION OF PICTURES

No framed picture may be removed before the end of the Exhibition.

All framed pictures, sold or unsold, **must be collected between the times stated on the programme** and any outstanding payments made.

It is the responsibility of the artist to ensure that all his/her pictures (sold or unsold) are removed and, if necessary, delivered to a purchaser.

It is imperative that Exhibitors meet their obligations in this respect, as there are no storage facilities available and the Society will take no responsibility for pictures lost or damaged.

All unsold, unframed pictures and unsold cards should be collected at the same time.

Exhibitors are requested not to enter the exhibition area. An appointed team will assemble the pictures for collection.